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The Chair and Members of  
Community, Customer and  
Organisational Scrutiny Committee

15 May 2018

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on TUESDAY, 22 MAY 2018 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, S40 1LP, the agenda for which is set out below.

AGENDA

Part 1 (Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Minutes (Pages 3 - 10)

Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 20 March, 2018 attached.

4. Cabinet Member for Health and Wellbeing - Progress Report on Food Poverty, Mental Health and Deprivation (Pages 11 - 14)

5.05 pm – Progress Report attached.

5. Scrutiny Monitoring (Pages 15 - 20)

5.45 pm - Scrutiny Progress Monitoring Report on Friends Groups attached

6. Cabinet Member for Homes and Customers - Progress Report on Implementation of Universal Credit

6.00 pm – Presentation to be given at Meeting

7. Forward Plan

6.40 pm – Forward Plan of Key Decisions - 1 June – 30 September, 2018 (available via link below):

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=88&RP=134>

8. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 21 - 26)

6.50 pm – Overview and Scrutiny Work Programme for 2018/19 and CCO Draft Work Programme attached

Yours sincerely,



Local Government and Regulatory Law Manager and Monitoring Officer

## **COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

**Tuesday, 20th March, 2018**

Present:-

Councillor P Innes (Chair)

Councillors Borrell  
L Collins  
Flood

Councillors Sarvent  
Niblock

Councillor Brunt +++  
Councillor Dickinson +  
Councillor Serjeant ++

John Fern, Communications and Marketing Manager ++  
Dianne Illsley, Community Safety Officer +  
Brian Offiler, Democratic and Scrutiny Officer  
Anthony Radford, Arts and Venues Manager +++  
Ian Waller, Assistant Director, Health and Wellbeing +

+ Attended for Minute Nos. 41 and 42

++ Attended for Minute No. 43

+++ Attended for Minute No. 44

### **38 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

### **39 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Dyke.

### **40 MINUTES**

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 23 January, 2018 were presented.

**RESOLVED –**

That the Minutes be approved as a correct record and signed by the Chair.

**CRIME AND DISORDER COMMITTEE**

For Minute Nos. 41 - 42 the Committee sat as the Council's designated Crime and Disorder Committee, in accordance with Section 19 of the Police and Justice Act 2006.

**41      CABINET MEMBER FOR HEALTH AND WELLBEING - UPDATE AS  
CHESTERFIELD SCRUTINY MEMBER OF THE DERBYSHIRE  
POLICE AND CRIME PANEL**

The Cabinet Member for Health and Wellbeing, as Chesterfield Scrutiny Member of the Derbyshire Police and Crime Panel (PCP), had submitted the minutes of the meeting of the PCP held on 25 January, 2018 for the information of the Committee.

It was noted that the Police and Crime Commissioner (PCC) had proposed a small increase in the number of police officers in the county during the coming year. Councillor Dickinson, Assistant Cabinet Member, agreed to request further details of the PCC's spending proposals to be provided for members of the Committee.

In response to Members' questions it was noted that details of the funding provided to community projects was published on the PCC website.

**RESOLVED –**

That the minutes of the Derbyshire Police and Crime Panel meeting held on 25 January, 2018 be noted.

**42      CABINET MEMBER FOR HEALTH AND WELLBEING - PROGRESS  
REPORT ON COMMUNITY SAFETY PARTNERSHIP**

The Cabinet Member for Health and Wellbeing, the Assistant Director, Health and Wellbeing and the Community Safety Officer had submitted a report on the Community Safety Partnership's (CSP) performance as

recorded by the Safer Derbyshire Research and Information Unit in respect of crime and disorder data and an update on the delivery of the current Community Safety Action Plan for 2017/18.

The data showed that reported crime in Chesterfield had increased by 0.1% in the 12 months to February, 2018, compared to an increase of 4.5% across Derbyshire. The largest reductions had been in respect of robbery of business property, violence without injury and burglary; the largest increases had been in violence with injury and drug offences.

Arising from Members' questions and discussion the following issues were raised:

- Whether it was possible to distinguish between theft of basic items (e.g. food) and 'luxury' items;
- Some of the crime and anti-social behaviour figures were higher in Chesterfield than in surrounding Council areas, partly due to a larger population and the larger town centre drawing in people from other areas;
- Part of the increase in some figures was due to proactive approaches of Police and other agencies in tackling crime;
- Statistics could be provided specifically for each area and ward.

It was noted that the 2018/19 CSP action plan would take account of existing work to be carried forward from the 2017/18 plan and resource availability, depending on whether the vacant Assistant Community Safety Officer post was filled. The Committee expressed its support for the post to be filled in order to enable a suitable action plan to be achieved.

It was suggested that local community groups and networks could be used to spread community safety and crime prevention messages in addition to using local media.

The Chair thanked the Assistant Cabinet Member, the Assistant Director for Health and Wellbeing and the Community Safety Officer for their contribution to the meeting.

**RESOLVED –**

- (1) That the Community Safety Partnership progress report be noted.
- (2) That a further progress report on the Community Safety Partnership's Action Plan and Performance be provided to the Crime and Disorder Committee in September, 2018.

**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

For the remaining items the Committee sat as the Community, Customer and Organisational Scrutiny Committee.

**43 DEPUTY LEADER - COMMUNICATIONS AND ENGAGEMENT STRATEGY**

The Deputy Leader and the Communications and Marketing Manager gave a presentation on the development of the Communications and Engagement Strategy.

The existing External Communications Strategy, Internal Communications Strategy and Community Engagement Strategy had all come to an end, and the presentation updated Members on the outcomes of those strategies, which included:

- The introduction of video as a communication channel for the Council, which had proved very successful with video clips embedded within websites and social media;
- The significant growth in social media to enable two-way communications with residents, businesses and visitors;
- The creation and then implementation of a Council brand - use of the corporate branding had become more consistent, including in publications and on vehicles, buildings and signage, and it had helped to transform the commercial offer;
- A new Council website had been implemented, enabling access via mobile phones and tablets. This had been followed by an extensive programme of content updates;

- Relations with local media organisations had been pro-actively developed;
- Results from the employee survey showed a higher proportion of staff felt well informed. The introduction of the aspire intranet had helped to improve internal communication, along with a focus on improving team meetings;
- The membership of the corporate Community Engagement Group had been revised to provide better representation across Council services and to enable engagement activities to be better coordinated and supported.

To build on this for the future it was proposed to produce a combined Communications and Engagement Strategy, rather than continue with the three separate strategies. This was currently being drafted for presentation to Cabinet in June and to Council for approval in July 2018, and would be based on the following objectives:

- Continue to do the basics well;
- Make better use of customer data, intelligence and feedback to improve communications and engagement;
- Tell a clear story to explain what we are doing and want to achieve;
- Increase the use of video and infographics to tell the story in a simple and engaging way;
- Engage residents in online conversations where they are happening (e.g. Facebook groups);
- Use technology upgrades and developments to improve conversations with customers;
- Complete the rollout of the visual identity aspect of the corporate branding to Council buildings and land;
- Reach out to staff and councillors through engaging delivery of key corporate messages.

Arising from Members' questions it was noted that use of various communication channels would need to be maintained, including through local councillors, and that the Council already had a YouTube channel, with many video clips also being embedded in Facebook and Twitter. It was recognised that there was only a small corporate communications team to manage customer service enquiries coming through digital media channels.

The Committee expressed its support of the work being undertaken on the development of the combined Communications and Engagement Strategy.

The Chair thanked the Deputy Leader and the Communications and Marketing Manager for their contribution to the meeting.

### **RESOLVED –**

That the presentation and the Committee's support of the work being undertaken on the development of the combined Communications and Engagement Strategy be noted.

#### **44      CABINET MEMBER FOR TOWN CENTRES AND VISITOR ECONOMY - PROGRESS REPORT ON CULTURAL VENUES**

The Cabinet Member for Town Centres and Visitor Economy and the Arts and Venues Manager reported to the Committee on the cultural venues operated by Chesterfield Borough Council.

Details of activity and income levels at the Pomegranate theatre, the Winding Wheel conference and events venue, Hasland Village Hall and the Assembly Rooms were provided, all of which were either on target or slightly ahead of target. A business plan had been developed to support the Council's aim for the venues to be financially self-sufficient by 2021, largely through increasing income.

A refurbishment of the Winding Wheel was planned for this summer, including an enhanced entrance and foyer area with bar/café, refurbished toilets, repainted auditorium and ballroom, in order to make the venue more attractive and increase income.



Special events were being programmed to commemorate the end of World War 1 later in 2018, the 70<sup>th</sup> anniversary of the Civic Theatre and the 140<sup>th</sup> anniversary of the Stephenson Memorial Hall in 2019.

The venues were contributing to the Council's wider health and wellbeing agenda through dementia friendly screenings, improved accessibility and school projects.

In response to Members' questions the following points were noted:

- The level of subsidy to the venues had reduced by approximately 50% since 2013/14;
- The new bar/café at the Winding Wheel would initially open when events were taking place at the venue, with the aim of expanding this over time;
- Breakeven points varied for each production, although shows would generally go ahead unless the promoter cancelled;
- Audiences for film screenings had generally increased since these started;
- The planned refurbishments were funded from the proceeds of the Theatre Restoration Levy (£1.50 per ticket) charged on all professional productions;
- Kitchen facilities at the Winding Wheel could be hired for functions requiring catering;
- It was hoped to increase revenue from all sources – shows, films, merchandising and bars.

The Chair thanked the Cabinet Member for Town Centres and Visitor Economy and the Arts and Venues Manager for their contribution to the meeting.

## **RESOLVED -**

- (1) That the report be noted.
- (2) That a progress report be submitted to the Committee later in 2018.

**45     SCRUTINY MONITORING**

The Committee considered the Scrutiny recommendations monitoring schedule.

**RESOLVED -**

That the Scrutiny monitoring schedule be noted.

**46     FORWARD PLAN**

The Committee considered the Forward Plan for the period 1 April – 31 July 2018.

It was noted that the Communications and Engagement Strategy would now be scheduled for approval in July, 2018.

**RESOLVED –**

That the Forward Plan be noted.

**47     WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

The Committee considered the list of items included on its work programme for 2017/18.

It was noted that the draft Scrutiny Work Programme for 2018/19 would be considered at the meeting of the Overview and Performance Scrutiny Forum scheduled for 8 May, 2018.

**RESOLVED -**

That the work programme be noted and the decisions of the current meeting be included in the work programme for 2018/19.

## **FOR PUBLICATION**

### **PROGRESS REPORT ON FOOD POVERTY, MENTAL HEALTH AND DEPRIVATION**

MEETING: COMMUNITY, CUSTOMER AND ORGANISATIONAL  
SCRUTINY COMMITTEE

DATE: 22 MAY, 2018

REPORT BY: Ian Waller – Assistant Director Health and Wellbeing  
and  
James Creaghan - Public Health Lead – Mental Health,  
Derbyshire County Council

#### **1.0 Background**

- 1.1 Further to the report presented on the 19<sup>th</sup> September 2017 regarding a range of projects, programmes and issues across Chesterfield relating to the need to improve health and wellbeing outcomes and reduce inequalities; this report outlines progress and updates made against the areas discussed.
- 1.2 Overall there has been good progress on a number of issues, however since presenting the report things slowed strategically due to a Public Health restructure (this is currently still ongoing, however it is nearing completion), Clinical Commissioning Group (CCG) restructure and the Health and Wellbeing Assistant Director post for Chesterfield Borough Council being unfilled for a period of approximately six months. It is important to note however that operationally, work has continued to deliver the Chesterfield Health and Wellbeing Locality Plan.

#### **2.0 Report Overview**

- 2.1 In terms of a strategic context the Sustainability and Transformation Plan has changed its name and is now known as Joined-Up Care Derbyshire. Strategic work is ongoing to bring the Chesterfield Place Group (CCG led approach) with the

Chesterfield Prevention Group (Chesterfield Health and Wellbeing Partnership). To date at a local level the Chesterfield Health and wellbeing Partnership has been really effective in bringing together a wide range of agencies, including the third sector to support the co-ordination of health support programmes across the Borough.

2.2 The Derbyshire bid for Sport England 'Local Delivery Pilot' funding was denied, despite positive indications through the process. The bid was based on the principles that have successfully been adopted in Chesterfield and despite the disappointment of the bid not being successful agencies will continue to deliver locally irrespective of the loss of this additional funding. Local partners will continue to work creatively and innovate to find sustainable ways to support improving health outcomes.

2.3 Examples of this can be seen from some of the practical approaches outlined below;

- A Health and Wellbeing Network Group has been established in Loundsley Green, in addition to those functioning in Staveley and Rother. There is Councillor representation from Cllr Mick Wall and multi-agencies are involved.
- Loan Sharks / doorstep lending, is becoming more of an issue in some areas of the Borough. A bid for funding to combat Loan Sharks is being submitted. This will be a collaborative approach in partnership with Public Health, Chesterfield and North East Derbyshire Credit Union, Citizens Advice Chesterfield and Derbyshire Police.
- Holiday Hunger programmes targeting children and young people to support health improvement and education continue to be delivered.
- Where the third sector needs access to premises to support local delivery, partners will continue to work flexibly to support such requests and work with the voluntary sector to identify such assets. Positive examples of this approach include the memorial hall at Barrow Hill and the ground floor council flat at Holme Hall that has been provided to enable a community hub to be developed.

- The Director of Public Health, Dean Wallace, is leading the development of Local Integration Boards (LIB) in Derbyshire. These will be established to help remove the barriers which people may face regarding gaining employment. The LIB's will bring multi-agencies together to resolve issues at operational and strategic level.
- Falls prevention has been a focus and currently a pilot project is being developed to target those most at risk of falling and support them with a detailed risk assessment in their own home to identify the most suitable prevention strategies for the individual.

2.4 Following the introduction of Universal Credit (UC) the work of partners continues to be proactive in attempting to mitigate the impact of the rollout of UC. It was rolled out in the centre and west of Chesterfield at the end of November 2017 and is due to be rolled out to the remainder of the Borough in July 2018. Chesterfield Food Bank report a significant increase in use for the period Dec 2017- Mar 2018 as compared with the previous year. Other partners (Citizens Advice Chesterfield, Derbyshire Unemployed Workers Centre and Derbyshire Law Centre) report an increase in use and complex cases. Public Health will continue to monitor partner engagement.

### **3.0 Summary**

3.1 Despite the challenges which have presented themselves strategically around restructure and vacant posts, operational front line delivery has remained strong. Through the Chesterfield Health and Wellbeing Partnership delivery partners have continued to collaborate and innovate to secure support and resources to enable programmes to be delivered across the Borough, this approach will be continued and developed upon to support the continued growth of health and wellbeing programmes.

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## **SCRUTINY PROGRESS MONITORING REPORT ON : FRIENDS GROUPS**

To provide progress in implementing recommendations of the Community, Customer and Organisational Scrutiny Committee from its scrutiny project work on Friends Groups – approved at **Community, Customer and Organisational Scrutiny Committee (19 September, 2017 – Minute No. 19)**.

These recommendations were considered by **Cabinet on 14 November, 2017**, where it was resolved:

**That Cabinet receives with thanks the report and recommendations of the Community, Customer and Organisational Scrutiny Committee and commissions a corporate officer working group to consider the resource implications to the Council of implementing the Committee's recommendations, and to report this considered position back to the Committee and Cabinet for further review and final decision. (Minute No. 81)**

**Recommendation 1** - That an up-to-date data base of friends of groups contacts is maintained by officers and that all friends of groups are given defined points of contact at the council to facilitate streamlined, effective and accountable channels of communication between groups and the council.

<b>Action</b>	<b>Responsibility / Implementation by:</b>	<b>Resources Needed / Available</b>	<b>Target Date</b>	<b>Achievement / Completed</b>
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Existing resources	31 July 2018	Officers were tasked to begin this work on 10/5/18.

**Recommendation 2** - That the Friends of Groups information pack is reviewed and updated to provide:

- Guidance on developing a new group or joining an existing group
- Guidance on developing aims, constitutions, management committees and financial arrangements
- Advice and tips for key management committee roles including the chair, secretary and treasurer
- Tips for keeping the members of the friends of group, local community and council updated including social media and links to council publications, social media and websites
- Basic insurance and risk management advice
- Advice on developing an action plan
- Templates and examples of key documents to assist groups
- Where to go for help and support including Chesterfield Borough Council and Links CVS

<b>Action</b>	<b>Responsibility / Implementation by:</b>	<b>Resources Needed / Available</b>	<b>Target Date</b>	<b>Achievement / Completed</b>
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Within resources	31/10/18	Officers were tasked to begin this work on 10/5/18.



**Recommendation 3** - That an annual survey with Friends Groups be carried out to collect information on their activities and achievements to enable the council to see how their work is contributing to the delivery of the council's objectives, as set out in the Parks and Open Spaces Strategy

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services. Green spaces team	Within resources	31/12/18	Officers were tasked to begin this work on 10/5/18.

**Recommendation 4** - That the council encourage and support friends of groups to develop a plan for their park or open space. This plan should be developed in consultation with both the council and the local community and should clearly set out both the group's and council's role in developing the park or open space

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Within resources	31/12/18	This is an ongoing target but we aim to have begun the process with groups which require it by the end of 2018.

**Recommendation 5** - That in addition to the support within recommendations 2 and 3, the council's policy and communications service work with the green spaces team and friends of groups to develop case study material for Chesterfield Borough Council led promotional opportunities including Your Chesterfield (the Council's magazine that goes to all homes in Chesterfield borough), the website and social media channels

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Within existing resources	31/12/18	This is an ongoing target but we aim to have begun the process with groups which are interested by the end of 2018.

**Recommendation 6** - That a bi-annual friends groups' forum is re-established to share key messages, best practice, increase networking and support and to enable the work of the friends groups to be shared and celebrated with a wider audience.

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Within resources	10/5/19	Work will be ongoing to prepare with a target of May 2019 to hold the first event

<b>Recommendation 7</b> - That a working group be established to assist with the delivery of the recommendations within the report.				
<b>Action</b>	<b>Responsibility / Implementation by:</b>	<b>Resources Needed / Available</b>	<b>Target Date</b>	<b>Achievement / Completed</b>
As per recommendation	Assistant Director – Commercial Services / Manager of Environmental Services	Within resources	10/5/18.	Complete, the working group consists of the Environmental Services Manager, Green Spaces Strategy officer, Green Spaces delivery officer and Green Spaces development team leader.

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Overview and Scrutiny Work Programme 2018/19												
	OPSF 8.5.18	EW 5.6.18	OPSF 3.7.18		OPSF 18.9.18	EW 2.10.18	OPSF 20.11.18	EW 4.12.18	OPSF 15.1.19	EW 5.2.19	OPSF 19.3.19	EW 2.4.19
	CCO 22.5.18		CCO 17.7.18		CCO 25.9.18		CCO 27.11.18		CCO 22.1.19		CCO 26.3.19	
			EW 24.7.18									
<b>Scrutiny project groups:</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
Skills SPG												
Council Owned Community Rooms SPG												
Play Strategy SPG	From previous work programme											
Leisure, Sport Cultural Activities SPG	From previous work programme											
HS2 SPG	From previous work programme											
Development of old QPSC site SPG	From previous work programme											
<b>Items:</b>												
Scrutiny	OPSF				OPSF							
Voluntary Sector			OPSF									
Gender Pay Gap	OPSF											
Digital Strategy					OPSF							
Council Plan and Corporate Performance	OPSF						OPSF					
Budget			OPSF				OPSF					
OSC Annual Work Programme	OPSF											
Scrutiny Annual Report			OPSF									
Face to Face Service Delivery					CCO							
Communications and Engagement Strategy									CCO			
Effectiveness of PSPO town centre order			CCO									
Universal Credit	CCO						CCO					
Food Poverty, Mental Health and Deprivation	CCO				Appreciative Inquiry							
Crime and Disorder					CCO						CCO	
Private Sector Housing		EW										
Recycling/climate change						EW						
Healthy Living Centre performance		EW										
Housing Supply and Impact of New Housing			EW									
Allocations Policy						EW						
Homelessness								EW				
<b>Monitoring:</b>												
Friends of	CCO						CCO					
Town Centre					OPSF						OPSF	

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# CHESTERFIELD BOROUGH COUNCIL

## DRAFT WORK PROGRAMME : COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE 2018/19

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
	22.05.18	Food Poverty, Mental Health & Deprivation	Report considered by CCO on Health Scrutiny / Deprivation, including Press Red work on 19.09.17.  Progress report requested for 20.03.18. (deferred to 22.05.18)	<i>Scrutiny Work Programme Action Planning – 2016, 2017 &amp; 2018</i>	<i>Health &amp; Wellbeing</i>
	22.05.18	Implementation of Universal Credit	Report considered by CCO on 23.01.18.  Progress report requested for 22.05.18.	<i>Scrutiny Work Programme Action Planning – 2016, 2017 &amp; 2018</i>	<i>Homes &amp; Customers, Health &amp; Wellbeing</i>
	17.07.18	Effectiveness of PSPO Town Centre Order	Order approved and implemented in October 2017.	<i>Scrutiny Work Programme Action Planning – 2018</i>	<i>Health &amp; Wellbeing</i>

## CHESTERFIELD BOROUGH COUNCIL

	<b>Scrutiny Meeting Date :</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Responsibility:</b>
	<b>25.09.18</b>	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Reports considered by CCO on 20.03.18.  Progress reports requested for 25.09.18.	<i>Statutory requirement at least once per year</i>	<i>Health &amp; Wellbeing</i>
	<b>25.09.18</b>	Face to Face Service Delivery		<i>Scrutiny Work Programme Action Planning – 2018</i>	<i>Homes and Customers</i>
	<b>22.01.19</b>	Communications and Engagement Strategy	Report considered by CCO on 20.03.18.  Revised strategy scheduled for approval in July 2018.	<i>Scrutiny Work Programme Action Planning – 2017 &amp; 2018</i>	<i>Deputy Leader, Governance</i>



# CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<b>Scrutiny Project Groups :</b>					
	17.07.18	Council Owned Community Rooms	Approved by OP – 8.05.18. Lead Member – Cllr Caulfield	Scrutiny Work Programme Action Planning – 2018	Homes & Customers
<b>Monitoring Items :</b>					
	22.05.18	<b>Monitoring:</b> Friends Groups	SPG report considered by Cabinet on 14.11.17. – corporate officer working group to consider resource implications.	Friends Groups SPG, CCO 19.09.17	Health & Wellbeing

## CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<b><i>Items Pending Reschedule or Removal:</i></b>					
<b><i>New Business Items Proposed :</i></b>					

### **Note:**

Members may wish to schedule items from the Forward Plan and Scrutiny Monitoring Form into the work programme.

### ***[KEY to abbreviations :***

*OP = Overview and Performance Scrutiny Forum.*

*CCO = Community, Customer and Organisational Development Scrutiny Committee.*

*EW = Enterprise and Wellbeing Scrutiny Committee.*

*TBC = To be confirmed].*